

## Schedule of charges



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DATA TRANSFER HANDBOOK  
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## Document History

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VERSION 5.4	01/01/2019	Mark Pearce	Revised pricing for all Charges

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## Description of charging structure and principles

### Charging Principles in the DTSA

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1. Schedule 8 of the DTSA describes ElectraLink's approach to charging. The key features are that charges will be constructed to fully recover costs incurred by ElectraLink in establishing, operating and maintaining the Data Transfer Service (DTS). Users are protected by regulatory oversight of the charging principles and initial price calculations, the ability to request an audit of the correct application of these principles and the requirement for certain service changes to be approved by the User Group.

### Issuing of the schedule of charges

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2. ElectraLink is required to issue its schedule of charges to all Users of the service and this published schedule will be used as the basis of issuing invoices.
3. This schedule will be re-issued from time to time:
  - a. if the charges require review to remain consistent with the DTSA Charging Principles (some of the main charges were set in the expectation that they would be stable for a five-year period); or
  - b. following the introduction of new or amended services arising from change requests as detailed in "Principles in charging for change request"

### Structure of charges

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4. The schedule of charges comprises the following elements that apply to DTS Users where applicable:
  - a. **Accession Fees;**
  - b. **Quarterly Recurring Charges** payable in advance in January, April, July and October according to the type of Gateway provided;
  - c. **Traffic Usage Charges**, usage charges are based on the volumes of data successfully transmitted from the Users Host to the Users Gateway which are subsequently successfully transmitted by the Gateway regardless of whether it is transmitted across the network or is re-routed to another of the sender's host applications. This traffic is broken down by Participant Role on invoices and is rounded to the nearest Kilobyte and multiplied by the prevailing charge per Kbyte. Traffic Usage Charges are levied monthly in arrears.

- d. **Miscellaneous charges**, covering any additional charges including interest charges not included in any of the above. Interest charges are levied monthly and other miscellaneous charges are levied quarterly in January, April, July and October each year; and
  - e. **Supplier Charges** will be calculated on the basis of reports provided to ElectraLink by the MPRS operators summarising the MPAN's registered to each supplier on the 15th day (following the end of day database update) of each month. Supplier charges are levied monthly. For NOSI, RET and SAR gas flows, Supplier Charges will be calculated on the basis of data provided to ElectraLink from SPAA summarising the MPRNs registered to each Supplier. NOSI, RET and SAR Supplier charges are levied monthly or annually dependent on volumes.
5. Section 4 (part 2) of the Data Transfer Handbook describes the categories of charges, timing of those charges, billing information reports, methods of payment of invoices and a worked example of the timing of the issue of invoices to a new User.

## Principles in charging for change requests

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6. This section describes the principles to be applied in charging for change requests to the Data Transfer Service which have been accepted by the User Group. Whilst this section sets out the approach that will be applied generally to change requests, the User Group may wish to establish alternative charging arrangements in particular instances, if they feel the general policy guidelines are inappropriate. ElectraLink will include an assessment of future charges on the basis set out here in any discussion paper on Change Requests.

## The nature of changes

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7. Section 7 of the DTSA sets out the procedure for managing proposed changes to the Data Transfer Service. Change Requests can be raised by either the Service Controller or by Users. These will result in a Change Control Notice (CCN) being raised on the Service Provider, to either:
- a. perform an impact analysis of proposed changes; or
  - b. implement a change to the service.
8. Such changes may be applicable to a specific User only, to a group of Users, or to the entire User community. ElectraLink will consider the scope of a proposed change and advise the User Group of the proposed charges. Typically costs arising from changes will fall into one or both of the following categories:
- a. one-off costs of development or installation; and
  - b. Recurring costs of rental or maintenance.

9. Wherever possible, costs will be passed on (with a 10% uplift for administration costs) in the same form in which they arise. The main area for resolution is the apportionment of common development and maintenance costs where not all Users will necessarily benefit from a change request. These will be shared across Users who are beneficiaries, whether they choose to take up the service or not. If no specific allocation mechanism can be established, the charging principles allow costs to be recovered via the Supplier Charge. In certain cases, some change requests may be funded directly out of the ElectraLink development and service alteration budgets.
10. In considering the desirability of approving work on service changes, the User Group will need to be aware of the likely impact on individual Users.

## Changes affecting individual Users

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11. There may be change requests which are relevant to only one User, and which do not affect the service received by any other User. Examples could include “consultancy support” for a single User from the Service Provider or relocation of equipment within a User’s site. Depending on the nature of the associated costs, charges could be either one-off or recurring. These will be converted to User charges as follows:
  - a. the customer charge will be the Service Provider costs increased by 10% as a contribution to ElectraLink administration costs (as specified in the charging principles);
  - b. for recurring charges, any minimum period or indexation provisions will be passed through from the Service Provider proposal increased by the allowed uplift of 10%;
  - c. invoice timings for one off and recurring charges will be in line with costs charged from the Service Provider and will normally be in the next quarterly invoice after completion of the change for one off charges. Recurring charges will be recharged to Users in line with the timing of costs incurred from the Service Provider;
  - d. where appropriate, the service description will be included in the attached schedule of charges as an ‘Additional Service’ that may be taken by any User.

## Changes affecting a group of Users

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12. Changes may potentially affect a number of Users. These may involve either common costs which need to be shared, or costs that are related to the number of Users involved. As with individual User charges, there could be one-off charges or recurring charges.
13. Furthermore, it will be necessary to establish for each change request:
  - a. Which Users should share the costs of any new charges?
  - b. how those costs will be apportioned?

14. A number of guidance rules have therefore been agreed with the User Group:
- a. Service Provider costs will be converted to ElectraLink charges by adding 10% as a contribution to administration costs;
  - b. costs that arise from the Service Provider on a per-User basis will be passed on to Users in that same form plus the 10% uplift (note that these could be one-off or recurring depending on the nature of the change);
  - c. User based charges including the 10% uplift will be handled in the same way as individual User charges (see above);
  - d. common costs including the 10% uplift will be borne by all parties who could benefit from a change, even if they choose not to take advantage of it; and
  - e. common costs including the 10% uplift will be recovered through Supplier charges in the event that a specific recovery mechanism cannot be identified. This could include:
    - I. costs including the 10% uplift associated with improving the overall capability of the network;
    - II. costs including uplift of 10% associated with changes to all User sites, such as enhancement of Gateway facilities, where Gateway charges may be a more appropriate mechanism; or
    - III. recovering costs including the 10% uplift from sub-groups of Users which would normally apply only if certain types of User could benefit (e.g., if only HVG were affected by a particular change)

## Minority requests

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15. There may be occasions where a minority of Users wishes to pursue a change, even though the User Group has not agreed to share costs across the User community. An example of this type of change is the User Controlled Back up Gateway. Where such a change would have no adverse impact on other Users and was not considered too seriously damage the concept of a 'common core service', those Users may pursue a change bearing all the costs between them.
16. If, subsequently, additional Users wished to take up this service, they could do so at the charge levels already agreed by the original minority group. Any additional profit made by ElectraLink will be used in determining any proposed reduction to Supplier Charges in the future.

## Schedule of charges

Item	Options	Charge (Exc VAT)	Payment Criteria
<b>ACCESSION FEE</b>	One-off Accession Fee	£88.16	
<b>SERVICE STANDING CHARGES</b>	Physical High Volume Gateway Rental – Quarterly	£6,877	Quarterly in advance
	Physical Low Volume Gateway Rental – Quarterly	£3,915	Quarterly in advance
	Virtual High Volume Gateway Rental – Quarterly	£5,422	Quarterly in advance
	Virtual Low Volume Gateway Rental – Quarterly	£2,513	Quarterly in advance
	Remote Virtual High Volume Gateway Rental	£2,910	Quarterly in advance
	Remote Virtual Low Volume Gateway Rental	£1,349	Quarterly in advance
	Remote User Service Rental – Quarterly Charge	£127	Quarterly in advance
<b>GATEWAY TERMINATION CHARGES</b>	No termination charges are payable on Gateways which are terminated after 36 months of connection to the network. Charges are applied within 6 to 36 months following installation. Double if termination occurs within the first 6 months.		
	High Volume Gateway		
	▪ Termination Fee or Decommission Fee	£2,619	On termination
	Low Volume Gateway		
▪ Termination Fee or Decommission Fee	£2,619	On termination	

<b>REMOTE USER GATEWAY TERMINATION CHARGES</b>	No termination charges are payable on Remote User Service connections which are terminated after 6 months of connection to the network.		
	Remote User Service		
	<ul style="list-style-type: none"> <li>▪ Termination Fee</li> </ul>	£190	On termination
<b>SITE TO SITE VPN</b>		£POA	Price is based on time and materials
<b>TRAFFIC USAGE CHARGES</b>	All traffic, including test data successfully transmitted over the network	£0.00187 per Kbyte	per Kbyte – charged monthly in arrears
		0.187p	per Kbyte – charged monthly in arrears
		£1.87	per 1,000 Kbytes – charged monthly in arrears
<b>SUPPLIER CHARGES</b>	Supplier charges – Electricity services (payable by Suppliers only)	£8.45	per 1000 MPAN's - charged monthly in arrears
	Supplier charges – NOSI, RET and SAR Gas services		
	Suppliers with 1 – 100,000 MPRNs	£265	charged annually in advance
	NOSI - Suppliers with >100,000 MPRNs	£0.00271	per MPRN per year – charged monthly in advance
	RET & SAR - Suppliers with >100,000 MPRNs	£0.00025	per MPRN per year – charged monthly in advance
<b>ADDITIONAL SERVICES</b>	FDDI implementation		
	<ul style="list-style-type: none"> <li>▪ Implementation charge</li> </ul>	£471.34	One-off charge
	<ul style="list-style-type: none"> <li>▪ Annual support charge</li> </ul>	£83.79	Quarterly in advance
		£233	On termination

	<ul style="list-style-type: none"> <li>▪ Termination Fee (apply between 6 – 36 months)</li> <li>▪ Doubled if less than 6 months</li> </ul> <p>Hosts - Each new host creation, deletion or modification (including changes to IP address)</p> <ul style="list-style-type: none"> <li>▪ Up to 10 Changes – per change                      FREE                      One-off charge</li> <li>▪ Each additional change                      On request                      One-off charge</li> </ul>
	<p>Additional MPID - Each additional MPID (includes adding to scope of ACMT and Audit)</p> <ul style="list-style-type: none"> <li>▪ Up to 10 changes – per change                      £25.60                      One-off charge</li> <li>▪ Each additional change                      £15.13                      One-off charge</li> </ul>
	<p>Changes to Gateway IP addresses                      £147.80                      One-off charge</p> <ul style="list-style-type: none"> <li>▪ Per change</li> </ul>
	<p>Additional ACMT or Audit Client – per account</p> <ul style="list-style-type: none"> <li>▪ Up to 10 changes – per change                      £25.60                      One-off charge</li> <li>▪ Each additional change                      £15.13                      One-off charge</li> </ul>
	<p>Change to scope of control of ACMT or Audit client</p> <ul style="list-style-type: none"> <li>▪ Up to 10 changes – per change                      £25.60                      One-off charge</li> <li>▪ Each additional change                      £15.13                      One-off charge</li> </ul>
	<p>Flow changes – Completed by HP or ElectraLink</p> <p>Per flow entry, modification or deletion</p> <ul style="list-style-type: none"> <li>▪ Up to 10 changes – per change                      £25.60                      One-off charge</li> <li>▪ Each additional change                      £15.13                      One-off charge</li> </ul>

	Reissue of a Daily Gateway report		
	▪ Per report	£37.24	One-off charge
	▪ Per Change	£147.80	One-off charge
	Planned Power Down of Gateway – to support User site power outages		
	▪ Charge per individual Gateway	On request	One-off charge
	Use of Extended Message Store (EMS) Facility		
	▪ Per occurrence	£74.48	One-off charge
	▪ Weekends or evenings with Engineer Support	On request	One-off charge
Rerouting of files in Extended Message Storage Per routing to additional Host	£37.24	One-off charge	
Resubmission of failed files – due to User problems			
▪ Up to 10 files- one off charge	£31.42	One-off charge	
▪ > 10 files require a Change Request	POA	Priced on Change Request basis	
Resubmission or extraction of archived files (Stored for 90 Days only. Deleted and unrecoverable thereafter) at User request			
▪ Up to 10 files- one off charge	£31.42	One-off charge	
▪ > 10 files require a Change Request	POA	Priced on Change Request basis	
Resubmission or extraction of archived files (Stored for 90 Days only. Deleted and unrecoverable thereafter) at User request			
▪ Up to 10 files- one off charge	£31.42	One-off charge	
▪ > 10 files require a Change Request	POA	Priced on Change Request basis	
Filename Reseeding	£342.160	Per Host	

<b>GATEWAY MOVES</b>	Move an existing High Volume Gateway/Low Volume Gateway	£21,379.01	
	Move an existing Virtual HVG/LVG	£21,721.16	
	Move an existing High Volume Gateway Parallel Operation (Split Move)	£32,012.65	
	Move an existing Low Volume Gateway Parallel Option (Split Move)	£31,756.61	
	Move an existing Virtual HVG (Split Move)	£23,622.81	
	Move an existing Virtual LVG (Split Move)	£23,366.78	
<b>ADDITIONAL ROUTERS FOR PHYSICAL AND VIRTUAL GATEWAYS<sup>1</sup></b>	Installation	£2,397	
	Annual Maintenance	£5,267	One-off charge
	Move of existing Router	£3,422	Annual charge – quarterly in advance
	Termination Fee if terminated within 6 months of connection	£2,910	One off charge
	Termination Fee if terminated between 6 and 36 months of connection	£1,455	On termination
<b>WARM STANDBY GATEWAY (WSG)</b>	Provision, Installation and Configuration of Gateway	£7,501	On termination
	Annual maintenance and support and DSL line rental WSG High Volume	£23,649	one-off charge – in next quarterly invoice

CHANGING GATEWAY TYPE	Annual maintenance and support and DSL line rental WSG Low Volume	£13,402.02	Annual charge – charged quarterly in advance
	Termination Fee if terminated within 6 months of connection	£19,831	Annual charge – charged quarterly in advance
	Termination Fee if terminated between 7 and 36 months of connection	£9,916	On termination
	Conversion of existing HVG to WSG	POA	On termination
	Changing from current connection type to any of the other options available <sup>ii</sup>	POA	Calculated at time of order